



MASSILLON CITY SCHOOLS
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Beginning this school year, the Massillon City Schools will no longer be sending home paper report cards or midterms until the 4th quarter is complete. Parents and Guardians will have the ability to access and print report cards for quarters 1-3 through the Home Access Center (HAC). HAC allows students and parents to view educational information via a secure, password-protected website. Students and parents will also have access to the online teacher gradebook through this link. Please contact the school main office if your login does not give you access to the online grade book for your child.

Below are step-by-step directions on how to login, access grades, view attendance, view class schedules, and print report cards:

- Go to www.massillonschools.org
- Place your cursor over the parent tab.
- The link for Home Access Center (HAC) is the third link in the drop-down menu. It says “Parent/Student Home Access Center Sungard.”
- To login, select Massillon City from the drop down menu.
- Enter the student’s username and password.

Username		Password	
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- Click the “Login” button.
- You will see a Home screen that shows a week overview of classes, assignments, and grades.

Class	Current Average	Monday 05/28	Tuesday 05/29	Wednesday 05/30	Thursday 05/31	Friday 06/01
Visual Arts <small>(0549 - 2) Per: 01 Eric Myers</small>	93.68			EXAM	67.5/100	
US History <small>(1309 - 5) Per: 02 Michael Clair</small>	90.24			EX-Final Exam	24/30	

How to view attendance in the HAC:

- Click on the “Attendance” button at the top of the screen.
- Use the arrows (<< and >>) at the top corners of the calendar to navigate between months.
- Lay your cursor over colors to see notes about absences.
- Use the Color Legend at the bottom of the calendar to match attendance codes.
- Greyed out squares are non-school days.

Home Attendance Classes Grades Registration

Month View

<< May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Color Legend

Absence Unexcused	Absent	Church	Clinic - went home through clinic
College Visit	College Visit Absent - NOT USING	Court	Default Present
Early Dismissal	Emergency Removal	Excused Absence	Excused
Field Trip	Federal Day	Home Instruction	Hospital
In School Suspension	Juvenile	Medical Absence	Out of School - Suspended with homework
Out of School Suspension	School Related	Tardy	Tardy Excused
Tardy Half Day Excused	Tardy Half Day Unexcused	Tardy to Class	Tardy Unexcused
Truant	Vacation	Multiple Attendance Codes	School Closed

How to view the student's schedule:

- Click on the "Classes" button at the top of the screen.
- The "Classwork" tab will show a list view of the student's courses, assignments, and grades.
- Switch to the "Schedule" tab to view the student's schedule.

Home Attendance Classes Grades Registration

Classwork Schedule

Course	Description	Period	Teacher	Room	Days	Marking periods	Building	Status
0913 - 1	Creative Coding	01	Sally Vonnell	D107	M, T, W, R, F	MP1, MP2	Washington High School	Active
0549 - 2	Visual Arts	01	Eric Myers	D112	M, T, W, R, F	MP3, MP4	Washington High School	Active
3309 - 5	US History	02	Michael Cruz	C210	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active
0205 - 1	Honors Physical Science	03	Jessiah Vobser	A222	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active
0699 - 1	Lunch	04	Lunch	Cafe	M, T, W, R, F	MP1, MP2	Washington High School	Active
0998 - 1	Lunch	04	Lunch	Cafe	M, T, W, R, F	MP3, MP4	Washington High School	Active
0125 - 7	Algebra I	05	Diane Miller	A205	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active
0082 - 4	English 9 Honors	06	Kelsey McKinney	D213	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active
SH07 - 1	SH07	07	Karon Darbo	C100	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active
0411 - 6	Spanish I	08	J. Fromholz-Alexander	C202	M, T, W, R, F	MP1, MP2, MP3, MP4	Washington High School	Active

How to view marking period grades and print a report card:

- Click on the "Grades" button at the top of the screen.
- This window will only be available after the first marking period has passed.
- You will see a list of grades for the most recent marking period.
- To print a report card, click on the "Print" button on the right hand side of the window. (Parents will be notified of the date and time report cards will be available to print for each marking period.)

Home Attendance Classes Grades Registration

Report Card Test Scores

Report Card For Reporting Period 4

View the Report Card for Reporting Period 4

Course	Description	Period	Teacher	Room	Alt Credit	Enr Credit	MP1	MP2	EXAM1	SEM1	MP3	MP4	EXAM2	SEM2	FIN	COM1	COM2
00588 - 1	Concert Choir	01	Robert Cannon	E102	1.0000	1.0000	Δ	Δ		A	Δ	Δ	Δ	A	A		
0334 - 3	Honors US History	02	Nicole Singer	C214	1.0000	1.0000	Δ	Δ	Δ	Δ	Δ	Δ	B	A	A		
0082 - 2	English 9 Honors	03	Kelsey McKinney	D213	1.0000	1.0000	B	Δ	B	B	Δ	Δ	B	A	A		
0411 - 3	Spanish I	04	J. Fromholz-Alexander	C202	1.0000	1.0000	Δ	Δ	Δ	A	Δ	Δ	Δ	A	A		
0140 - 2	Honors Algebra II	05	Brenda Howell	A209	1.0000	1.0000	Δ	Δ	Δ	A	Δ	Δ	Δ	A	A	46	
0671 - 12	Health	07	Tanner Jantzi	A102	0.5000	0.5000					Δ	Δ	Δ	A	A		
0205 - 4	Honors Physical Science	08	Jessiah Vobser	A222	1.0000	1.0000	Δ	Δ	Δ	A	Δ	Δ	Δ	A	A		

Total Earned Credit: 9.5000
Rank in Class: 7

What should I do if I don't have access to the internet? The Massillon Public Library has computers with internet access which are available to the public after school hours. There are also many businesses in the area that provide free wifi. Additionally, Sungard can be accessed from a smartphone. Students have access to computers in the library and in the classrooms. Please note that you may request a paper copy by contacting your child's building no later than September 25, 2018.